



TO ALL EXHIBITORS

Here are the information on dates and time schedule to enter the CARRARA Fair Complex for fitting out your booth and take part in **4X4FEST 2019**.

Please note that entry of vehicles with your fitting materials and/or exhibits is granted only by showing form called “GOODS ENTRY FORM” to the staff at the entrance. Such form, which must be filled in with your fitting and/or exhibiting materials, must be signed and sealed by your Legal Representative. We kindly request all the Exhibitors to respect this schedule.

BOOTH ASSEMBLING		
days	entrance	hours
9 October	Goods entrance n°5 Via Maestri del Marmo	8:00 a.m.-7:00 p.m.
10 October		8:00 a.m.-2:00 p.m.
BOOTH SUPPLY DURING THE FAIR (subject to authorization by the Technical Dept.)		
days	entrance	hours
11-12-13 October	Goods Entrance n°5 Via Maestri del Marmo	8.30 a.m.- 9.00 a.m.
EXHIBITORS ENTRANCE		
days	entrance	hours
11-12-13 October	entrance n°6 Via Maestri del Marmo	9:00 a.m.-10:00 a.m.
OPENING HOURS		
days	entrance	hours
11-12-13 October	entrance n°3 Viale Colombo entrance n°5 Via Maestri del Marmo	10:00 a.m.-7:00 p.m.
STAND DISMANTLING		
days	entrance	hours
13 October	Goods entrance n°5 Via Maestri del Marmo	8:00 p.m.- 10:00 p.m. with handtruck
14 October	Goods entrance n°5 Via Maestri del Marmo	8:00 a.m.- 7:00 p.m.

The documents referring to your goods must bear the exhibitor’s name – 4X4FEST (please indicate the stand number) and the following address: Quartiere Fieristico di CARRARA (CARRARA fair complex), Ingresso 5 Via Maestri del Marmo, 54033 Marina di Carrara, Italy.

Parking permits and exhibitor cards will be handed out by the Organising Secretariat, located in the “Service Centre”, during fitting days from 9:00 am to 1:00 pm and from 2:00 pm to 6:00 pm.

We kindly remind all Exhibitors that the **Accounting Department**, located in the Service Centre, will issue the **“EXIT PERMIT”** only after full payment for the stands and any technical supplies.

Please do not hesitate to contact our Technical Department for any enquiries or information you may need.

Best regards.

IMM CARRARA SPA

General Manager Luca Figari

Technical Department Officer Alessandro Gandolfi